

Arnold Myint  
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February 17<sup>th</sup> 2016

Giselle Collins  
British Columbia Institute of Technology  
3700 Willingdon Ave,  
Burnaby, BC V5G 3H2  
+1(604) 273-2266

## Application to Co-op Position – Information Technology Services

Dear Giselle Collins,

This letter is to express my interest in your posting for a Co-op as an IT Support. With my customer service experience together with my training skills-set from previous work experiences, I am able to troubleshoot, analyze, and effectively solve problems as well as explain and demonstrate usage/software to instructors and internal staffs. I'm an excellent candidate for for this position.

I've not only been in a position where I had to train internal staffs with new technologies but also been in a position where I had to do group seminars for customers. Therefore, I also have the ability to explain technical information in a way that anyone, whether they have technical knowledge or not, can understand. I've received achievements in sales and customer service for over 4 years as part of Apple Authorized Resellers. With my technical skills, I would be able to maintain the systems and train end users. During my previous jobs, I've been told that I'm a friendly, well rounded and organized person and I've always surpassed the goals for my tasks.

I have the knowledge and skills to handle the computer systems, maintain, evaluate the performance and make any repairs that are needed to keep the workspace functioning efficiently. The attached document is my résumé highlighting my academic and professional skills for your consideration. I can be reached anytime via my cell phone, +1(604) 441-8167 or via e-mail at maung3@my.bcit.ca. I look forward to having a conversation at your convenience.

Thank you for time.

Sincerely,  
Arnold Myint

Q: Expected graduation date

A: May 2017

Q: If you are legally entitled to work in Canada.

A: Yes, Permanent eligibility (i.e Canadian Citizen / Permanent Resident)

Q: If you are available to work both the summer and winter positions, or only the winter positions - students hired for the summer must also be available for the winter positions.

A: Full-time (2016 summer)

# Arnold Myint

+1(604) 441-8167  
hello@arnoldmyint.me  
www.arnoldmyint.me

## PROFILE

To give my career a solid start by joining an established, professional technology company and to contribute to the success of the company to the fullest of my ability through outstanding performance.

## TECHNICAL SKILLS

Languages: C, Java, HTML, CSS, JavaScript, PHP, SQL  
Development Tools: Eclipse, Brackets, Xcode, Oracle Database,  
Other Tools: GitHub, SSH, MAMP, Parallels, Oracle VM, iWork, Office  
Operating Systems: Mac OS X, Linux, Microsoft Windows

## WORK EXPERIENCE

### **Apple Specialist, DMAC Technologies, Surrey, B.C (Jan 2015 - Present)**

- Maintained Apple Sales Professional and Apple Product Professional certifications.
- Conducted opening and closing financial counts and paperwork.
- Facilitated shipping and receiving of all products.
- Created a safe and secure selling environment.

### **Apple Specialist, Simply Computing, White Rock, B.C (June 2014 - Jan 2015)**

- Diagnosed computers and assisted customers with software/hardware upgrades.
- Maintained an accurate and efficiently inventory.
- Trained customers both in groups and one-on-one on iOS and Mac OS X.

#### **Achievements**

- Received a 100% score during mystery shopping review.

### **Apple Specialist, TAC, Yangon, Yangon, Myanmar (Jan 2013 - Dec 2013)**

- Ensured inventory levels accurate.
- Trained team members about new technologies.
- Merchandised shelves and maintained weekly planograms.
- Filed service records and submitted weekly sales reports to Apple.

#### **Achievements**

- Being sent to Apple HQ in Thailand for advanced iOS and Mac OS X training.

## EDUCATION

### Computer Systems Technology, Diploma

British Columbia Institute of Technology, Burnaby, BC (Sept 2014 - May 2017)

- Designed and coded with widely-used programming languages and scripting tools, such as C, Java, HTML, CSS, JavaScript, PHP, JSON, and SQL.
- Developed and maintained complex software systems that integrate scalable components.
- Applied logical, critical, and creative thinking to synthesize solutions to computing and IT problems.
- Worked productively and met deadlines in a fast-paced, deadline-driven environment.
- Participated in all aspects of software development and maintenance.
- Contributed and communicated effectively as a member of project teams.
- Independently learn and adopt new tools, technologies and methods to remain up-to-date and effective.

## INVOLVEMENTS

Managing [MyanmarApple](#), a non-profit online group that helps users and shares news & knowledge related to latest technology related content. Ongoing since 2009. Involves managing a website hosted on Wordpress, Facebook page, Twitter, and Instagram.

Participated in feature/beta testing programs via [TestFlight](#) for both pre-released and current applications.

[Product Hunt](#)

Amber

[Work Hard Anywhere](#)

[Snackshots](#)

[Nexy Keyboard](#)

Hush

[TAC](#)

## CERTIFICATES

[Apple Product Professional 2015](#), Apple Inc.

[Apple Product Professional 2014](#), Apple Inc.

[Apple Product Professional 2013](#), Apple Inc.

[Symantec Sales Expert+](#), [Symantec NetBackup 7.5](#), Symantec Corporation

## REFERENCES

References will be available upon request.

Student Records

3700 Willingdon Avenue  
Burnaby, BC  
Canada V5G 3H2

## Unofficial Transcript for: Myint Aung

### Record of:

**Name:** Myint Aung  
**Student Number:** A00930841  
**Address:** 12862 107 Avenue  
Surrey, BC  
Canada  
V3T 2E7

### Credential Information:

**Credential:** None Awarded  
**Major:** GPA: 0

### Institution Credit:

**Term:** Winter 2014  
**Program:** Undeclared Program

| <u>Course</u> | <u>Title</u>                  | <u>Credit</u> | <u>Grade</u> |
|---------------|-------------------------------|---------------|--------------|
| COMM 0003     | Tech Communication Skills 2   | 0.00          | 82           |
| COMM 0015     | English Competency Assessment | 0.00          | U            |
| COMM 0033     | Eng Speaking/Listening Asst   | 0.00          | 60           |

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**Earned Hours:** 0.00  
**GPA- Hours:** 0.00  
**GPA:** 0%

**Term:** Spring/Summer 2014  
**Program:** Undeclared Program

| <u>Course</u> | <u>Title</u>                | <u>Credit</u> | <u>Grade</u> |
|---------------|-----------------------------|---------------|--------------|
| COMM 0004     | Tech Communication Skills 3 | 0.00          | 61           |
| COMM 0005     | Tech Communication Skills 4 | 0.00          | 87           |
| COMM 0030     | Speak & Listen Skills ESL 2 | 0.00          | 80           |
| MATH 0001     | Technical Mathematics       | 0.00          | 93           |

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**Earned Hours:** 0.00  
**GPA- Hours:** 0.00  
**GPA:** 0%

**Term:** Fall 2015  
**Program:** Computer Systems

| <u>Course</u> | <u>Title</u>                 | <u>Credit</u> | <u>Grade</u> |
|---------------|------------------------------|---------------|--------------|
| BUSA 2720     | Business in a Networked Econ | 4.00          | 71           |

|           |                                |      |    |
|-----------|--------------------------------|------|----|
| COMM 1116 | Business Communications 1      | 4.00 | 74 |
| COMP 1100 | CST Program Fundamentals       | 1.00 | S  |
| COMP 1111 | Essential Skills for Computing | 4.00 | 89 |
| COMP 1113 | Applied Mathematics            | 4.00 | 74 |
| COMP 1510 | Programming Methods            | 7.00 | 77 |
| COMP 1536 | Intro to Web Development       | 4.00 | 75 |

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**Earned Hours:** 28.00  
**GPA- Hours:** 27.00  
**GPA:** 77%

Work in Progress:

**Term:** Winter 2016

| <u>Course</u> | <u>Title</u>                   | <u>Credit</u> |
|---------------|--------------------------------|---------------|
| COMM 2216     | Business Communications 2      | 4.00          |
| COMP 2121     | Discrete Mathematics           | 4.00          |
| COMP 2510     | Procedural Programming in C    | 5.00          |
| COMP 2526     | OO Programming with Java       | 4.00          |
| COMP 2714     | Relational Database Systems    | 5.00          |
| COMP 2721     | Computer Organization/Architec | 4.00          |
| COMP 2910     | Projects                       | 6.00          |

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

Transcript Totals:

|                          | <b>Earned Hours</b> | <b>GPA Hours</b> | <b>GPA</b> |
|--------------------------|---------------------|------------------|------------|
| <b>Total Institution</b> | 28.00               | 27.00            | 77%        |
| <b>Total Transfer</b>    | 0.00                | 0.00             | 0%         |
| <b>Overall</b>           | 28.00               | 27.00            | 77%        |

\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*

Jan 29, 2014

**Recommendation Letter for Mr. Aung Myint Sein @ Arnold Myint**

To Whom It May Concern

On behalf of The Analytics Co., Ltd., an Apple Authorised Reseller in Myanmar, I am glad to recommend our employee's historical track record of achievements during his tenure at our firm. His performance as an Apple Specialist has been exemplary in our daily operations, technical advisory for customers, and conducting end user trainings.

I highly recommend him as a highly motivated and passionate candidate to pursue his future endeavours during his sabbatical leave to migrate overseas with family.

Best Regards



**Maxim Thaw Tint**  
Managing Director

**The Analytics Company**



**Apple Authorised Reseller**

45 Pyay Road, 7 1/2 Miles  
Manyangone Township  
Yangon, Myanmar

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The Analytics Company, **TAC** in short, is a leading provider of world-class IT products & solutions in Myanmar. We have enabled our clients to successfully implement best-in-class IT solutions and technologies across various industries. We partner with Apple, MISYS, Symantec, and Tableau.